



**Program Map 2018-2019 College Credit Catalog**  
**Business Administration**



Degree: Business Administration Associate of Science (AS)

**BUSINESS**

**Program Description:** Business Administration is designed to prepare the student for transfer to a four-year university baccalaureate program. In addition to business courses, the curriculum includes math, science, social sciences, and humanities. All the courses in this degree plan must be taken and passed in order to earn the Associate of Science in Business Administration. The order, given below, in which these courses should be taken, is just a suggestion. Students may take the courses in any order they want to except for those courses that require a course prerequisite (+). The Business Administration degree is a transfer degree based on the 42-hour Core Curriculum and Business Field of Study Curriculum, and represents the first two years of a four-year degree and will vary from university to university. Students transferring should always consult with an advisor or articulation officer from their receiving institution.

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**Department Website**  
<http://sites.austincc.edu/bua/>

*Use this Program Map to choose courses with your college advisor and track your progress towards milestones and completion of program.*

Pre-Degree Requirements		
Program Specific	Reading and Writing Placement <i>Placements based on TSI</i>	Mathematics Placement <i>Placements based on TSI</i>
	<input type="checkbox"/> Basic Developmental Courses <input type="checkbox"/> ESOL Courses <input type="checkbox"/> INRW Courses	<input type="checkbox"/> NCBM and MATD courses paired with MATH courses <input type="checkbox"/> NCBM and MATD courses
<b>SEMESTER-BY-SEMESTER PROGRAM PLAN FOR FULL-TIME STUDENTS</b> <i>Plans can be modified to fit the needs of part-time students by adding more semesters</i>		

Semester 1	CR	Advising Notes
EDUC 1300 - Effective Learning: Strategies for College Success	3	All first-time Austin Community College (ACC) students with fewer than 12 SCH of successful college credit must take the EDUC 1300 course in their first semester. All other students can choose a speech course from the Component Area Option section of the Core Curriculum Course List.
ENGL 1301 - English Composition I	3	Prerequisite(s): TSI complete in reading and writing or exempt.
HIST 1301 - United States History I	3	
MATH 1314 - College Algebra <b>OR</b> MATH 1324 - Mathematics for Business and Economics	3	Students should review the requirements for mathematics and statistics at their receiving institution and consult with an ACC mathematics instructor for placement.
BCIS 1305 - Business Computer Applications	3	Computer Information Management and Management Information Systems majors should consult with an academic advisor.
	<b>15</b>	<b>Program Semester Hours / Meet with your advisor</b>
Semester 2		
Life and Physical Sciences	3-4	Select a course from the Life and Physical Sciences section of the Core Curriculum Course List.
MATH 1325 - Business Calculus	3	Prerequisite(s): MATH 1314 or MATH 1324; with a grade of C or higher or equivalent. A second option is satisfactory scores on both the ACC Mathematics Assessment and Placement Tests.
ENGL 1302 - English Composition II	3	Prerequisite(s): ENGL 1301 or equivalent with minimum grade of C.
HIST 1302 - United States History II	3	
Restricted Elective	3	Choose from the following: BUSI 1301, BUSI 2301, or MATH 1342.
	<b>15-16</b>	<b>Program Semester Hours / Meet with your advisor</b>

Semester 3		
Literature	3	Select a literature course from the Language, Philosophy, and Culture section of the Core Curriculum Course List.
GOVT 2305 - United States Government	3	
ACCT 2301 - Principles of Accounting I - Financial	3	
ECON 2301 - Principles of Macroeconomics	3	
Life and Physical Sciences	3-4	Select a course from the Life and Physical Sciences section of the Core Curriculum Course List.
	<b>15-16</b>	<b>Program Semester Hours / Meet with your advisor</b>
Semester 4		
GOVT 2306 - Texas State and Local Government	3	
ACCT 2302 - Principles of Accounting II - Managerial	3	Prerequisite(s): ACCT 2301.
Creative Arts	3	Select a course from the Creative Arts section of the Core Curriculum Course List.
ECON 2302 - Principles of Microeconomics	3	
Language, Philosophy and Culture	3	Select a course from the Language, Philosophy, and Culture section of the Core Curriculum Course List. Business students transferring to Texas State must complete PHIL 2306 Ethics. <b>ACHIEVEMENT:</b> Associate of Science degree in Business Administration
	<b>15</b>	<b>Program Semester Hours</b>
<b>Total Program Hours</b>		<b>60-62</b>

Please always check online at [catalog.austincc.edu](http://catalog.austincc.edu) or meet with your academic or program advisor to ensure that you are viewing the latest and most accurate information.

### Career & Transfer Resources

ACC's Career and Transfer websites provide detailed, guided information on career exploration and transfer.

[www.austincc.edu/career](http://www.austincc.edu/career)

[www.austincc.edu/transfer](http://www.austincc.edu/transfer)

For further information regarding this specific program, please see the Career & Transfer Resources supplement provided in the next section of this Program Map.

## Program Map

# Business Administration

Degree: Business Administration Associate of Science (AS)

Career & Transfer Resources Updated 10/29/18

## Career Information

The data below are intended to be a guide and reference tool and represent local and regional employment information for occupations related to this program. This is not a guarantee of job placement in any of these occupations after successful completion of an ACC program. Jobs in Business Administration often require a Bachelor's degree. Students can pursue careers in numerous and diverse fields, such as Accounting, Finance, International Business, Management, Management Information Systems, Marketing.

### Regional Labor Market Information:

Budget Analysts: New workers generally start around \$44,795. Normal pay for Budget Analysts is \$66,292 per year, while highly experienced workers can earn as much as \$96,233. Over the last year, 22 companies have posted 133 jobs for Budget Analysts. There are currently 750 Budget Analysts that are employed in Austin-Round Rock, TX.

Source: <https://austincc.emsicc.com/careers/budget-analyst>

For additional information, visit the following resources:

**Business and Financial Occupations** - <http://www.bls.gov/ooh/business-and-financial/home.htm> Bureau of Labor Statistics

**Business and Financial Operations** - <https://www.onetonline.org/find/family?f=13&g=Go> US Department of Labor

**Career and labor market research tools** (see Quick Reference Guide at <http://www.austincc.edu/career/>):

EMSI: <https://austincc.emsicc.com/>, Bureau of Labor Statistics: <http://www.bls.gov/ooh/>, O\*NET: <https://www.onetonline.org/>

**Career Resources:** ACC's career services website provides information on career exploration and employment at <http://www.austincc.edu/career>. Students are encouraged to consult with their [area of study advisor](#) for additional career assistance. The above information is provided as a guide and reference tool for occupations related to this program. This is not a guarantee of job placement in any of these occupations after successful completion of an ACC program. The common job titles listed are representative titles and are provided for career research. These are not the only occupations possible in this area of study.

## Transfer Information

The Associate of Science in Business Administration is designed to prepare students for transfer to a four-year university bachelor's program. The Business Administration degree is a transfer degree based on the 42-hour Core Curriculum and Business Field of Study Curriculum, and represents the first two years of a four-year degree.

Common majors students pursue at a 4-year institution include: Business Administration, Accounting, Economics, Management, Finance, or Marketing.

**Transfer Guides:** The universities listed here do not constitute an ACC endorsement. Transfer course evaluations and determination of which courses will count toward a bachelor's degree are made by the receiving transfer institution.

The University of Texas at Austin: <https://admissions.utexas.edu/apply/transfer-resources/acc-transfer-guides>

Texas State University: <https://www.admissions.txstate.edu/future-students/transfer/tpg>

Texas A&M University: <https://admissions.tamu.edu/transfer/majors>

Concordia University Texas: <http://www.concordia.edu/academics/college-of-business-and-communication/>

Southwestern University: <http://www.southwestern.edu/departments/economicbusiness/majoring.php>

St. Edward's University: <https://www.stedwards.edu/undergraduate/business-administration>

Texas State University- Round Rock: <http://www.rrc.txstate.edu/prospective/starting/ug/checksheets.html>

Texas Tech University: <https://catalog.ttu.edu/content.php?catoid=9&navoid=996>

UTSA: [https://www.utsa.edu/advise/1617\\_transfer/acc.html](https://www.utsa.edu/advise/1617_transfer/acc.html)

**Reverse Transfer:** If you transfer to a four-year institution prior to graduating from ACC, you can still earn your associate degree through reverse transfer. More information on the reverse transfer process and requirements can be found at [www.austincc.edu/students/transfer-services/reverse-transfer](http://www.austincc.edu/students/transfer-services/reverse-transfer).

**Additional Transfer Resources:** ACC's transfer website provides information on additional colleges & universities: <http://www.austincc.edu/transferguides>. Students are encouraged to consult with a faculty advisor, [area of study advisor](#), and/or their chosen transfer institution to ensure courses taken at ACC will apply toward their bachelor's degree program.